



northview
BIBLE CHURCH

WELCOME TO THE NURSERY



Thank you for entrusting your child to us!

With God as our center, and parents as our partners, our goal is to plant seeds of faith in little hearts while providing safe, loving care. The nursery is provided for children, birth to four years old, while you attend Sunday morning services, Wednesday morning Bible study, and other special church events.

We hope that this handbook will convey our commitment to care for, guard, and protect your precious little ones. Our caregivers will cradle, cuddle and comfort your children, and our security policy will help ensure their safety. Please assist us in reaching our goals by taking time to review and understand our policies. If you ever have any questions or suggestions, please let us know.

Dropping off your child

- Use the Church Center app to fast track your check-in, or a nursery leader will check you in. If this is your first time, or if there are technology issues, see a nursery lead for assistance.
- Be sure that the phone number on the nametag is the best number to reach you via text. If not, please leave an alternate phone number with a nursery leader. The nametag is placed on your child's back.
- Be sure that your child's name is on any diaper bags, bottles, or other belongings that are being left in the nursery. Labels are available for that purpose.
- Speak with a nursery caregiver about any new allergies or special instructions for caring for your child—toilet training, what to do if he/she is sad, etc. The nursery leader will assist in making notes on the provided clipboard, then they will enter the information into our secure check-in system for future visits.
- ***For safety and security purposes, we will only release children to adults who provide us with the matching security tag.*** If you lose your tag, you may print another one at the check-in station. If you checked in using the Church Center app, your security number will also be available in the app. Pro tip: Snap a photo of your tag with your cell phone. This also allows you to text it to another adult that you authorize to pick up your child.






When your child needs you

- The nursery is for those who are engaged in church services and activities, so parents or designated guardians need to remain on church property and be accessible via text message
- If your child is unhappy, we will do our best to comfort, soothe and distract him/her. If, after about ten minutes, it becomes clear that you are needed, we will text you. Please continue to bring your child to the nursery! It often takes a few visits for a child to become acquainted with a new environment.
- If an accident occurs, nursery staff will text you and handle the situation until you arrive. The nursery lead will complete an injury report with the details of the incident. We will provide a copy for you and keep a copy for our records.
- If your child has behavioral issues and classroom management techniques are ineffective (redirection, modeling positive problem-solving, encouraging use of words, etc.), we will text you to pick up your child from the nursery for the remainder of the service.
- We appreciate your consideration of our caregivers. **Please pick up your child promptly after the worship service or event you are attending.**

For your child's health and well-being

- Our sickness policy is clearly posted in the nursery. We are happy to work with you to help you determine if your child should stay in the nursery, and we will contact you via text if your child displays any symptoms of illness.
 - We take allergies seriously. We maintain a nut-free environment, and unless prominently posted otherwise, toddlers will be served fruit snacks (gluten-free, dairy free, nut-free) and water. Babies may be given Cheerios, baby puff snacks, or Goldfish crackers, if approved by parents. Please let us know if you have an alternative nut-free snack for your child.
 - Toys and surfaces are kept clean with non-toxic disinfectant spray.
 - Nursery caregivers cannot administer medication.
 - All individuals serving in Northview children's ministries have completed background checks. Only authorized caregivers are allowed inside the nursery area with the children.
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Other information

- Parents need to remain on the premises while your child is in our care.
- Please leave any care items your child may require – diapers or pull-ups, cups, extra clothing. Please clearly label these items.
- Consider being a part of the nursery experience! You will bless the families of Northview, and you will be blessed as part of this beautiful ministry! If you are interested in volunteering as a caregiver, please contact Lori Smoll at lori@northviewbible.church or 509-385-9906.



*We look forward to serving your family.
Your questions and concerns are always welcome.
Contact Lori Smoll, Nursery Lead Coordinator, at 509-385-9906
or Donna Robbins, Children's Ministries Director, at 509-466-1770.*

